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SEVP

## **SEVIS II Changes to the I-17**

**NAFSA Annual Conference  
Kansas City, MO  
May 30 – June 4, 2010**



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## Next at NAFSA National...

### Friday

- SEVIS II: Concepts, Reporting, Searching, and Alert Lists, 7:00 – 8:00 am
- SEVIS II: Data Migration and the New Rules for Names, 2:45 – 4:00 pm



## Presentation Summary

- I-17 Data Migration
  - When?
  - What will happen during data migration?
  - Groups and schools
- IOC amend I-17 – What will DSOs have to do?
  - Review read-only fields
  - Enter restructured SEVIS I fields
  - Add new information
- I-17 examples



# Glossary



- IOC – Initial Operating Capability
  - The initial release of the system with limited functionality. During IOC, records from SEVIS I will be migrated to SEVIS II and customer accounts will be created
- FOC – Full Operating Capability
  - SEVIS II is fully deployed and becomes the system of record
- Certificate of Eligibility (COE)
  - No longer use paper form, so no longer use the term “I-20”
  - Will have capacity to print Domestic COE



# Migration from SEVIS I

- Current SEVIS I data will migrate to the extent possible
- Roles will migrate from SEVIS I to SEVIS II
  - When you put your info in to create a customer account, it will recognize your role and give you the ability to amend your school's I-17
  - PDSO will be able to change DSO permissions after FOC



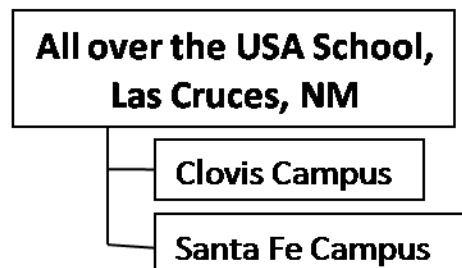
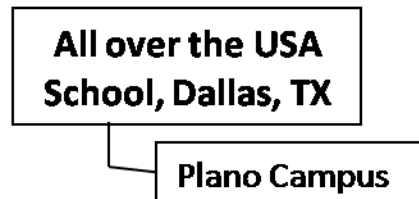
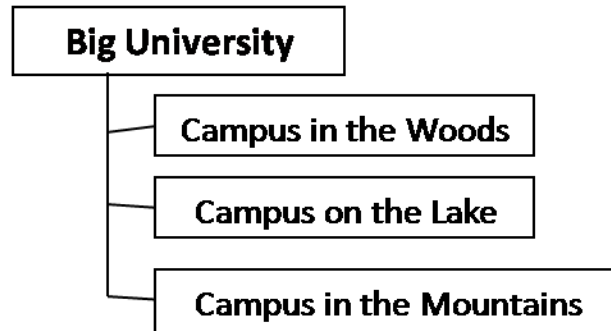
## Groups and Schools

- Group – one or more schools with the same owner
- School – educational institution that confers a degree: SEVIS II will no longer use the term “campus”
- SEVIS II will create a group for each school
  - Each school will be a school within the group
  - A school will be created for each campus

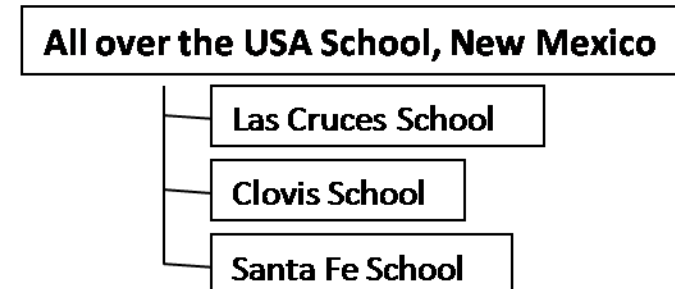
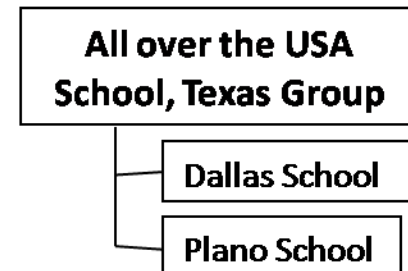
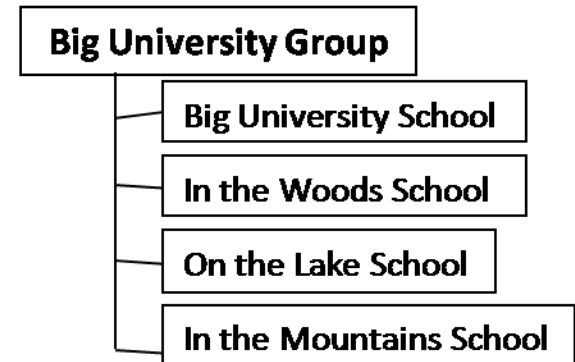


# Groups and Schools (cont.)

## SEVIS I



## SEVIS II





## Migration – What Will DSOs Have to Do?

- Amend I-17
  - Review read-only fields from SEVIS I
    - Any changes must be made in SEVIS I
  - Add data that is new to SEVIS II
    - Restructured SEVIS I fields
    - Programs of study
    - Academic calendars
- Failure to perform these actions will result in withdrawal of I-17



## Read-Only Fields

- What is this?
  - SEVIS I data that will migrate directly to SEVIS II without change
  - Changes to this data must be done in SEVIS I – the system of record
- Why do I have to do it?
  - A final check to ensure that your I-17 is updated prior to FOC



# Restructured data

- What are the restructured data elements?
  - Number of students
  - Tuition
  - Accreditation information
- Why do I need to add this information?
  - SEVIS I data is primarily text with no way to validate values
  - Direct linkage between I-17 information and Certificate of Eligibility
  - Information crucial for system business rules that drive counters and indicators



# New Data

- What are the new data elements?
  - Program information
  - Academic calendars
- Why do I need to add this information?
  - Direct linkage between I-17 information and certificate of eligibility
  - Information crucial for system business rules that drive counters and indicators



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### Amend Migrated School Data

#### Background Information

The System provides instructional text explaining that any SEVIS data, if incorrect, must be updated in SEVIS. The additional new SEVIS data must be entered, and they will have the opportunity to continually update this information until March 2010. Official text TBD by SEVP.

#### General Information

Employer Identification Number  ?

School Code text

School Type text

School Name text

School Established Date text

Petition Type text

Class of Admission text

School System text

School Group\*

[Find School Group](#)

OR

Add New School Group Name

#### School Contact Information

School Telephone text

Fax text

E-mail

#### Contact for F & M Students

Name\*

Telephone\*

Extension

#### Progress

##### Background

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[Accreditation](#)

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School Code	text
School Type	text
School Name	text
School Established Date	text
Petition Type	text
Class of Admission	text
School System	text

School Group\*

[Find School Group](#)

OR

Add New School Group Name

School Contact Information

School Telephone

Fax

E-mail

Contact for F & M Students

Name\*

Telephone\*  Extension

Physical Address

Address Line 1

Address Line 2

City, State Code ZIP

Mailing Address

Address Line 1

Address Line 2

City, State Code, ZIP

Save

 | 

Continue »

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### Amend Migrated School Data

**School Ownership: [put dynamic type]**

Complete the information below. Use the indicator on the right to review any completed section.

[Head of School or Superintendent ]

Title First Middle Last Suffix

Address Line 1

Address Line 2

City, State Code ZIP

e-mail

Change

Save | Continue »

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#### Progress

- Background School
- School Ownership**
- School Accreditation
- Licenses and Certifications
- Types of Instruction
- Additional School Information
- Calendars and Sessions
- Program of Study

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# Add Programs of Study

- More complete information on programs of study such as:
  - Name
  - CIP code
  - Length in months
  - Degree level
  - Clock versus credit hour
  - Hours for full time
  - Type of program
- Can upload this information via comma-delimited file





## Add Programs of Study (cont.)

- Information must be provided for every program of study
- Only programs listed on I-17 will be available for selection when creating a COE
  - Any programs added after FOC will require SEVP adjudication



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### Amend Migrated School Data

#### Program of Study

Items marked with an asterisk (\*) are required

Name *	<input type="text"/>
Class of Admission *	<input type="text"/>
Education Level *	<input type="text"/>
Classification of Instructional Programs (CIP) Code *	<input type="text"/> <a href="#">Find CIP Code</a>
CIP Name	text
Academic Calendar *	<input type="text"/>
Length (months) *	<input type="text"/>
Instruction Mode *	<input type="text"/>
Explanation for Instruction Mode *	<input type="text"/>
Program-hour Type *	<input type="text"/>
What is the minimum number of program hours required per session for a full-time student? *	<input type="text"/>

[Save](#)

[Continue »](#)

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#### Progress

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### Amend Migrated School Data

#### Programs of Study

Education Level	Name	CIP Code	Calendar	Mode	Edit	Copy	Delete
					<a href="#">Edit</a>	<a href="#">Copy</a>	<a href="#">Delete</a>

[Add](#)

[Save](#)

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#### Right Navigation

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#### Program of Study

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### Program of Study

Items marked with an asterisk (\*) are required

Name *	<input type="text"/>
Class of Admission *	<input type="text"/>
Education Level *	<input type="text"/>
Classification of Instructional Programs (CIP) Code *	<input type="text"/> <a href="#">Find CIP Code</a>
CIP Name	text
Academic Calendar *	<input type="text"/>
Length (months) *	<input type="text"/>
Instruction Mode *	<input type="text"/>
Explanation for Instruction Mode *	<input type="text"/>
Program-hour Type *	<input type="text"/>
What is the minimum number of program hours required per session for a full-time student? *	<input type="text"/>
<input type="button" value="OK"/> <input type="button" value="Cancel"/>	



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# Academic Calendars

- Requirement to specify all academic calendars used at your institution
- Calendars are not adjudicated
  - Do not need signatures
- Calendars may be copied
  - One of many tools built into SEVIS II to make data entry as simple as possible
- Student registration in SEVIS will not be affected
  - Students still required to be registered within 30 days of Next Session Start Date




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### Amend Migrated School Data

#### Calendar

Items marked with an asterisk (\*) are required

Academic Year\*

Calendar Name\*

OR

New Calendar Name

#### Session

Define first session for this calendar. You will be able to add others.

Session Name\*

Start Date\*

MM/DD/YYYY

End Date\*

MM/DD/YYYY

Instruction Time\*

Save

Continue »

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#### Progress

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#### Calendars and Sessions

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### Amend Migrated School Data

#### Calendar

Academic Year:

Calendar Name:

OR

New Calendar Name:  [?](#)

Session Name	Start Date	End Date	Time	Edit	Delete
				<a href="#">Edit</a>	<a href="#">Delete</a>

[Add](#)

[Save](#) | [Continue »](#)

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#### Progress

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### Session

Items marked with an asterisk (\*) are required

Academic Year	2001-2002
Calendar Name	Traditional
Session Name*	<input type="text"/>
Start Date*	<input type="text"/> MM/DD/YYYY
End Date*	<input type="text"/> MM/DD/YYYY
Instruction Time*	<input type="text"/>
<input type="button" value="OK"/> <input type="button" value="Cancel"/>	



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### Amend Migrated School Data

#### Calendars

Choose a calendar to maintain associated sessions

Calendar Name	Academic Year	Edit	Delete
		Edit	Delete

Add

Save | Continue »

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### Calendar

Items marked with an asterisk (\*) are required

Academic Year\*  ?

Calendar Name\*

OR

New Calendar Name  ?

### Session

Session Name\*  ?

Start Date\*  MM/DD/YYYY

End Date\*  MM/DD/YYYY

Instruction Time\*  ?

OK

Cancel



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## Additional School Information

- Number of students
  - All students
    - Credit/non-credit
    - Full-time/part-time
  - Vital data for prevention of fraud
- Tuition
  - Average tuition across all programs
  - If amount on Certificate of Eligibility is less than 50% and no more than 150% , must provide justification
- Certifications




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### Amend Migrated School Data

#### Additional School Information

Primary academic requirements

TEXT

Expulsion Reasons

TEXT

Annual number of full-time teachers/instructors

Annual number of part-time teachers/instructors

Average number of paid staff (full-time equivalents)

Maximum capacity of students at any given point in time

Average student enrollment (not including students with F&M classes of admission)

Student Costs

Average tuition for a full-time first-year student

On-campus Room and Board (rounded to the nearest dollar)

Off-campus Room and Board (rounded to the nearest dollar)

Off-campus Justification Remarks

Books and Fees

Save

Continue »

#### Progress


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**Additional School Information**

Calendars and Sessions

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**Amend Migrated School Data**

**Licenses and Certifications**

All items marked with an asterisk (\*) are required

Does your school have state authority to operate? \*

Does your school have a business license to operate? \*

Does your school have a certificate of occupancy from the local fire department? \*

Does your school have a certificate of inspection from the local health authority? \*

Certifications and Recognitions

Instructional text

View Selected View All

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z

A

☐ Certificate 1
☐ Certificate 2

Certifications and Recognitions

Additional Certification or Recognition

Add

Name	Edit	Delete

Save

Continue »

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**Licenses and Certifications**

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# What happens in IOC after I amend my I-17?

- Amended I-17s will be reviewed by SEVP but not formally adjudicated
- Amended information will become the official school record after FOC
- After FOC, updates will be made in SEVIS II and adjudicated by SEVP



# Schools and Groups – Post FOC

- Schools can make the decisions, within guidelines that will be provided, to:
  - Modify school information
  - Drop a school
  - Move school to another group under the same ownership
- More details will be made available as SEVP develops policy and guidance
  - Information available prior to IOC



# Additional Information

1. **SEVP Web site ([www.ice.gov/sevis](http://www.ice.gov/sevis))**
2. **SEVIS II Yahoo groups**
  - Join at <http://groups.yahoo.com/group/sevisii>
  - Yahoo e-mail address is not required
  - Free
  - Membership must be approved
  - Include your name, school, and role in your request
  - Includes e-mail list and a Web site with ability to post files, photographs, poll questions and more





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